



# City of San Leandro

Meeting Date: September 3, 2019

## Staff Report

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**File Number:** 19-458

**Agenda Section:** CONSENT CALENDAR

**Agenda Number:** 8.Q.

**TO:** City Council

**FROM:** Jeff Kay  
City Manager

**BY:** Jeff Kay  
City Manager

**FINANCE REVIEW:** Not Applicable

**TITLE:** Staff Report for a City of San Leandro City Council Resolution to Approve and Authorize the Execution of the City's Grant Application to the California Department of Parks and Recreation that Seeks a Grant Award of up to \$4.47 Million to Renovate Memorial Park

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### SUMMARY AND RECOMMENDATIONS

Staff recommends that the City Council adopt the attached resolution that approves and authorizes the execution of the City's grant application to the State Department of Parks and Recreation for up to \$4.47 million to renovate Memorial Park.

### BACKGROUND & ANALYSIS

Consistent with the City Council's previous direction to pursue grant opportunities to help support City operations and public services, staff identified a potential funding opportunity from the State of California Department of Parks and Recreation. More specifically, as part of the November 2018 election, statewide voters authorized Proposition 68 (the Parks and Water Bond Act of 2018), which authorized \$4 billion in general obligation bonds for state and local parks, environmental protection projects, water infrastructure projects, and flood protection projects. Using funds derived from that measure, the State Department of Parks and Recreation created a grant program to which municipalities throughout the state may apply each year for parks renovation projects.

In coordination with the City's state legislative advocate, Townsend Public Affairs, staff examined all City-owned parks and identified Memorial Park as the park that most closely met the application criteria for securing potential funds through the above-referenced grant program. The Recreation and Human Services director subsequently organized community meetings with various local community and non-profit organizations in order to solicit feedback on the types of park amenities that members of the public might want to see at the park, in the event grant funds were awarded. As part of those efforts, a list of potential park amenities was developed, which could include new playground equipment that is accessible to users of all abilities, including those

with physical, intellectual, and developmental disabilities.

The estimated total cost of all potential improvements could be up to \$4.47 million, although it's conceivable that a lower level of funding could be awarded, in which case the scope of the project could be commensurately reduced to align with the funding award level. The grant program does not require any local match, beyond the use of staff time and ongoing maintenance costs, which could be absorbed using existing and projected City resources. Grant awards are expected to be announced by the State in December 2019. To the extent the City is successfully awarded funding, the City Council would have a subsequent opportunity to review and consider the proposed grant before accepting the grant funds or authorizing any ancillary commitments associated with the grant program.

One of the grant submittal requirements includes a requirement that the City Council adopt a resolution affirming its support for the City's efforts to apply for the grant funding. Because the grant award deadline took place in early August during the City Council recess, staff proceeded with submitting the grant application materials to the State and scheduled the associated resolution at the next regularly-scheduled Council meeting, which is the subject of the recommended action outlined in this report. A copy of the resolution is included in the City Council agenda packet for this item.

#### **Fiscal Impacts**

None. Adoption of the associated resolution authorizes the grant application only. In the event the City is successful in its efforts to secure grant funding, details of the grant award, including fiscal details, would be presented to the City Council for its review and consideration at a future City Council meeting.

#### **Attachment(s) to Related Legislative File**

- *Summary of grant request*

**PREPARED BY:** Eric Engelbart, Deputy City Manager, City Manager's Office



# City of San Leandro

Meeting Date: September 3, 2019

## Resolution - Council

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**File Number:** 19-459

**Agenda Section:** CONSENT CALENDAR

**Agenda Number:**

**TO:** City Council

**FROM:** Jeff Kay  
City Manager

**BY:** Jeff Kay  
City Manager

**FINANCE REVIEW:** Not Applicable

**TITLE:** RESOLUTION of the City of San Leandro City Council to Approve and Authorize the City Manager to Apply for Statewide Park Development and Community Revitalization Program Grant Funds

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WHEREAS, the State Department of Parks and Recreation was delegated the responsibility by the Legislature of the State of California for the administration of the Statewide Park Development and Community Revitalization Grant Program, including setting up necessary procedures that govern the application process; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the Applicant to certify by resolution the approval of the application that is submitted to the State; and

WHEREAS, successful Applicants will enter into a contract with the State of California to complete the scope of the project as outlined in the grant application.

NOW, THEREFORE, the City Council of the City of San Leandro hereby RESOLVES that:

Action by the City Manager is approved and execution is authorized to file a grant application for the renovation of Memorial Park in San Leandro; and

1. The City of San Leandro, as the Applicant, has or will have available, prior to commencement of any work on the project included in its application, sufficient matching funds if required to complete the project if the grant is awarded; and
2. The City of San Leandro, as the Applicant, certifies that if the project is awarded, the Applicant has or will have sufficient funds to operate and maintain the project, and
3. The City of San Leandro, as the Applicant, certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown

in the Grant Administration Guide; and

4. The City Council delegates the authority to the City Manager or his designee to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope; and
5. The City of San Leandro agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines; and
6. The City of San Leandro, as the Applicant, will consider promoting inclusion per Public Resources Code §80001(b)(8 A-G)

## GRANT SCOPE/COST ESTIMATE FORM (CHECKLIST #5)

### GRANT SCOPE/COST ESTIMATE FORM

Follow the directions starting on page 37

<b>GRANT SCOPE ITEMS</b> ACQUISITIONS: List each parcel number, acreage, estimated date of purchase, and cost DEVELOPMENT: List each RECREATION FEATURE and MAJOR SUPPORT AMENITY	<b>ESTIMATED COST</b>
Construct new play area	1,495,000
Construct new picnic area	700,000
Construct and install new landscaping throughout the park	600,000
Construct and install new lighting throughout the park	156,000
Construct and install new accessible walkways	238,000
Construct and install new accessible restrooms	385,000
Total Estimated Cost for the RECREATION FEATURES and MAJOR SUPPORT AMENITIES (A)	3,574,000
Total Estimated PRE-CONSTRUCTION COST (B)	893,500
TOTAL PROJECT COST (A+B)	4,467,500
Requested GRANT Amount	4,467,500
Estimated amount of the GRANT to be charged to PRE-CONSTRUCTION COSTS (cannot exceed 25% of the GRANT)	

The APPLICANT understands that this form will be used to establish the expected GRANT deliverables, and that all of the RECREATION FEATURES and MAJOR SUPPORT AMENITIES listed on this form must be completed and open to the public before the final GRANT payment will be made. The APPLICANT also understands that no more than 25% of the GRANT amount may be spent on PRE-CONSTRUCTION costs. See the ELIGIBLE COSTS charts starting on page 52 before creating a cost estimate.

**Jeff Kay**

Digitally signed by Jeff Kay  
Date: 2019.08.01 13:57:02 -07'00'

8/1/19

AUTHORIZED REPRESENTATIVE Signature

Date